

**Granite County Hospital District
Board of Directors
Meeting Minutes – DRAFT
August 31, 2021**

Present:

- Mr. Jim Waldbillig (Board Chair)
- Mr. Chad Green
- Mr. John Barbara
- Mrs. Kristi Mainwaring

A quorum of the Board was present.

The meeting was called to order by Jim Waldbillig on August 31, 2021 at 05:30 PM. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

The minutes from the July 27, 2021 meeting were reviewed. John Barbara made a motion to approve them as written. Chad Green seconded the motion. The motion passed unanimously.

The minutes from the Special Board meeting held on August 19, 2021 were reviewed. Kristi Mainwaring made a motion to approve them as written. John Barbara seconded the motion. The motion passed unanimously.

Standing Items

Administrator's Report:

Maria Stoppler, CEO, DON, RN, presented her Administrator's Report in a written format for the board's consideration as she was absent. (Please refer to the posted report for details.)

Medical Staff Report: Reiter

Dr. Reiter reported communication between the clinic providers is fragmented and the clinic providers need a system to increase communication between themselves regarding patient care and supply shortages and uniformity in standard operating policies and procedures, especially for new or fill-in providers. He suggested designating one of the providers as Director of Advanced Practice Practitioners to better address these issues. He also reported the providers were making progress with some of the Athena platform issues.

Financial Report:

Brenda Peyton, JCCS accountant, presented the financial report. (Please refer to the posted report for details.) Of note, six of the utilization targets are on track and six are below target.

Committee Reports:

Finance Committee - Barbara

John Barbara reported he will work with Brenda Peyton and do a cost/benefit analysis on a repair versus new build addressing the housing issue.

Policy Committee - Mainwaring

No report.

Quality and Safety Committee - Green

No report, but Chad Green suggested looking at the issues Dr. Reiter had brought up. Chad Green asked about who checked and restocked medications in the ER. Jaime Bancroft replied the nurse on shift ordered medications and GCMC used to have a person who checked to make sure all necessary medications were stocked. With the traveling staff, some other options may need to be implemented to keep critical medications in stock. Also, the automatic ordering system is dependent on accurate inventory counts.

Facilities

- Waldbillig

Jim Waldbillig reported the X-ray renovation is still on hold due to shortages in some electrical components.

Technology Committee

- Barbara

John Barbara reported there are issues with the number of calls routing to reception. Dave Lee suggested using a call tree, which would route calls to the appropriate department. He put together a couple of options for the board to consider. Dave Lee reported a calling tree had been implemented in the past with limited success, but it was a viable option to reconsider. One problem would be the personnel needed to man stations throughout the departments to take the calls and accountability if calls are lost. Some call logs will be run.

Professional Affairs

- Waldbillig

Jim Waldbillig asked for a motion to approve the new credentialing provider Dr. Justin Clark, MD and the re-credentialing providers Dr. Shah Shree, MD and Dr. Jared Bailey, MD. Chad Green made a motion to accept these candidates for credentialing or re-credentialing and Kristi Mainwaring seconded it. The motion passed unanimously.

Marketing Committee

- Mainwaring

Maria reached out to the marketing committee and they will be presenting a report shortly.

Recruitment and Retention

-Mainwaring

Kristi asked the board to consider implementing greater accountability and better utilize assets available. Kristi will be attending the Montana Hospital Association and will pursue options there as well. Chad Green asked if GCMC conducted annual reviews for employees and Jaime Bancroft assured him they were utilized somewhat but were limited to the job description. She suggested there was room for improvement in the annual reviews and John Barbara asked to see them to verify they were actually being done.

Chad Green asked who was on the recruitment committee and Jaime Bancroft reported the committee included Maria Stoppler, Yolanda Schulz and herself. Kristi Mainwaring suggested including Dr. Reiter as well. Chad Green asked how the DON candidates were scored and Jaime Bancroft reported all prospective candidates were asked the same questions and scored accordingly.

Foundation Report:

No report.

Approval of Warrants:

Not discussed.

Old Business

X-ray Remodel: Covered under Facilities Report. Kept on the agenda in case a change order is needed.

DON Position/Posting:

Discussed under recruitment and retention.

New Business**Triplex/Housing Discussion:**

John Barbara reported they were able to enter the third apartment and found more issues. Debbie Dauenhauer suggested the board consider building new housing for travelers so Cory Markovich was contacted to pursue that option as well. He suggested using Michael Shay, his estimator, for an updated repair list on the triplex and to look at the property and see if it is suitable for new housing.

Jim Waldbillig added the bank had a lien on the property but would not object if the house was moved or demolished. However, he had not contacted the mayor regarding the street, waterline and access issues. He will continue to pursue that avenue as well.

Kristi Mainwaring asked for clarification on the renewal dates for the rented housing. Jaime Bancroft replied she thought the house was rented until January or February and then the contract would need to be renewed.

Open Trustee Position: One candidate has responded to the open board position. Ads will be placed on the website and in the newspaper.

Open Comment:

Jaime Bancroft reported GCMC had hired a new receptionist and Stephanie Kingrey had written up a manual for reception.

Adjournment

A motion was made by John Barbara to adjourn. This was seconded by Kristi Mainwaring. The motion passed unanimously and the meeting was adjourned at 7:03 PM.

These minutes have been reviewed and approved by motion of the board:

Jim Waldbillig (Chairman of GCHD Board of Trustees)

Date